



University Libraries

Waiver for Faculty Use of Student Materials for Reserve

According to Kent State University Policy, students own the copyright to works created as part of their coursework.¹ Instructors using student-created materials for reserve (electronic or print reserves) must have this waiver form completed and signed by both student and instructor. Signed waivers will be kept on file in the Reserve Services office. One form per student is required. Multiple works by one student may be listed on one form.

I _____ [student] give permission to _____ [instructor] to use material(s) I created, in reserves. The materials to be used are listed below by TITLE (please use *reverse* side of form if needed):

This agreement is valid [select only one]:

- from _____ [date] to _____ [date]
- in perpetuity, or until I withdraw permission in writing by informing Kent State University Libraries Reserve Services.

X

Student signature

Date

Material(s) will be used for:

- Print reserves
- Electronic reserves

X

Faculty signature

Date

¹ 3342-5-12 University policy regarding copyrights.

(A) Policy statement. In accordance with the custom established in institutions of higher learning, the university has no interest in copyright ownership of works of employees and students or in royalties therefrom except when the work is prepared under contract with the university; when the work is created within the scope of university employment; or when the work is created through a direct and significant allocation of university resources to a specified project; in which cases it is the property of the university, unless the university expressly waives its rights thereto.

(B) Implementation. The president shall promulgate policies and procedures implementing this policy.
Effective: September 30, 2005

Prior Effective Dates: 11/4/1977, 10/5/1979, 4/4/1986, 4/25/1986
Updated on 9/24/11-klr.